

AUG 03 2022

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 19th day of July, 2022, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

David L. Anderson	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Dale LaGrone	Commissioner, Precinct #4

Commissioner Craig M. Lawless was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: County Judge David L. Anderson gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Butch Marsalis explained the process of designating a candidate to be on a ballot for a special election after an elected office has been vacated, and the rules that affect the local political parties. Judge Anderson explained further details of the process of appointing a replacement for an elected office that has been vacated.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the retirement of Rebecca Kise as the Official Court Reporter for the County Court at Law effective December 31, 2022.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) ¾ ton crew cab pickup for the Panola County Road and Bridge Department, Precinct #4. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened August 16, 2022 at 1:30 PM.

MISCELLANEOUS

- a. To approve and record 2022 Budget Amendment No. 15.
- b. To record June 2022 Fund Balance Reports for the Panola County Auditor's Office.
- c. To record June 2022 Treasurer's Reports.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor-Collector Holly Gibbs; Panola County Justice of the Peace, Precincts #2 and #3 Toni Hughes; PCSD Jail Administrator Tina McMullen; PCSD Assistant Jail Administrator Tabitha Martinez; Panola County Assistant Auditor Christina Chatman; and PCSD Communications Officer Natalie Hogg.

Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve the Consent Items. The motion carried unanimously, with Commissioner Craig M. Lawless absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE PAYMENT REGISTER ATTACHED.

6. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to appoint all Election Judges and Alternate Election Judges for a one year period commencing August 1, 2022 (VTCA Election Code, Section 32.002). The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE APPOINTMENT LIST ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to adopt a Resolution authorizing the “standard allowance” provision outlined in the ARPA Final Rule for Panola County. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE RESOLUTION ATTACHED.
9. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to adopt the County Clerk’s Records Archive, Preservation and Restoration Plan pursuant to Local Government Code Section 118.025(g); and adopt Order #2022-10 setting a \$10.00 fee for County Clerk’s Records Archive, Preservation and Restoration Fund as allowed by Local Government Code 118.025; to set a public hearing on said Plan for the 16th day of August, 2022 at 1:30 PM; and to authorize the County Judge to publish notice of said hearing. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE PLAN, ORDER AND NOTICE OF HEARING ATTACHED.

SUPPLEMENTAL AGENDA

ACTION ITEMS:

1. Commissioners did not convene in closed session.
2. Following an explanation by County Judge David L. Anderson, Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion, pursuant to Chapters 2254 and 2269 of the Texas Government Code and other authority, to (a) approve and issue Panola County, Texas RFQ No. 2022-01-ABP-ARCH, the County’s request for qualifications for architectural and other professional services regarding the County’s auxiliary building project for the acquisition by the County of architectural and other professional services (including engineering services) necessary or desired for said project; said project being located on certain real property in Panola County, Texas, in the City of Carthage, Texas; and (b) all related matters, including public notice as required by law. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE INFORMATION ATTACHED.

The meeting adjourned at 1:54 PM.

Dated this 19th day of July, 2022.




David L. Anderson, County Judge


8-2-2022
Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for July 19, 2022.



Bobbie Davis, County Clerk



8/2/22
Date